

BPA STATE LEADERSHIP CONFERENCE 2024

Updated 3/2/2024

State Officers: Departure on Wed 3/6 at 11:30am

Student Count: 2

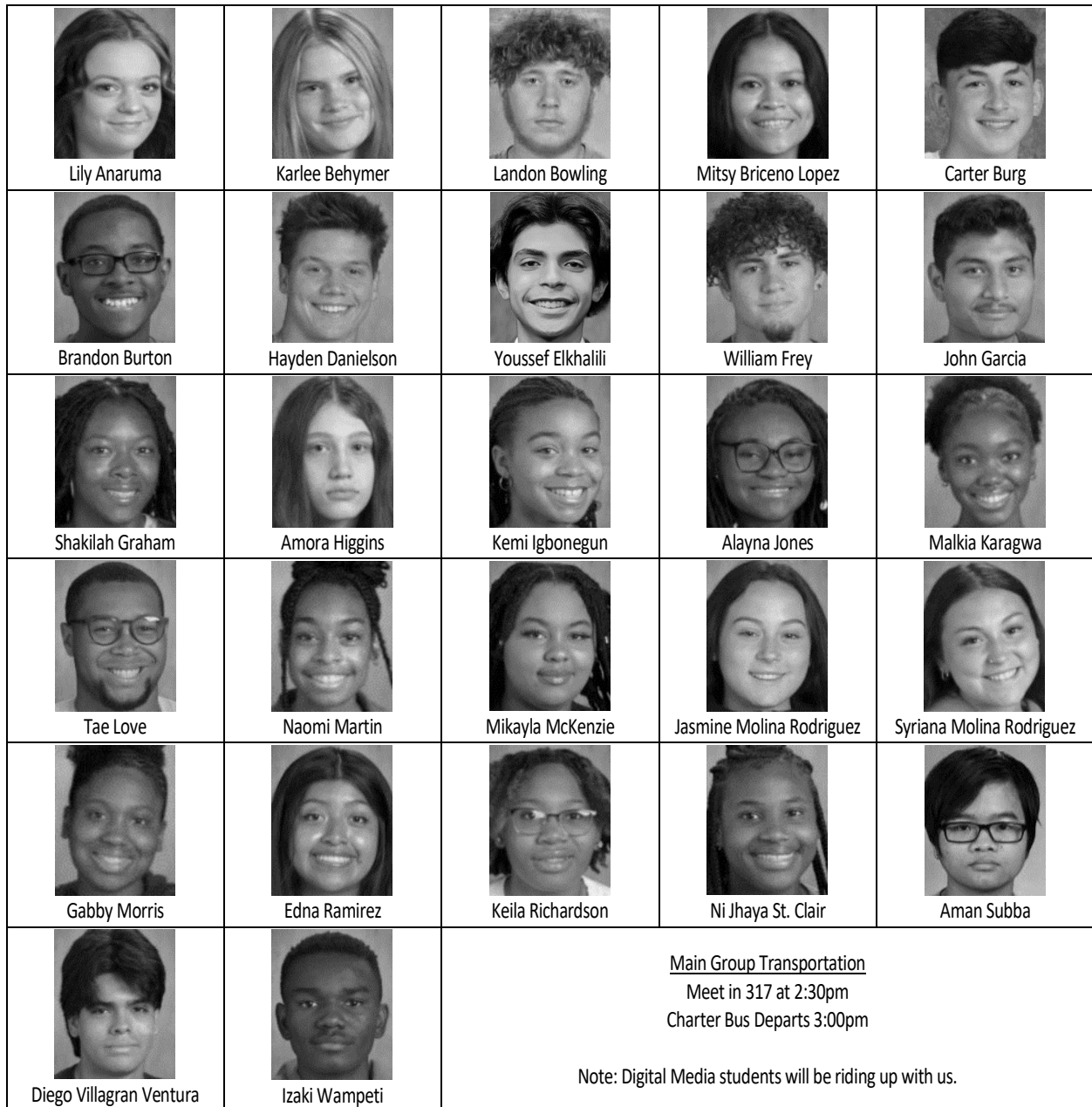


State Officer Transportation

Meet in 317
Van Departs 11:30am

Main Group: Departure on Wed 3/6 at 3:00pm

Student Count: 27



Chaperones

Please make sure you are communicating with us if you are (1) leaving the hotel for any reason or (2) need anything. Here is our contact info:

Mr. Peter Clark: 513.410.2080

Ms. Gabby Mahar: 513.926.8924

Important Info

In order for the trip to be a success, there are some guidelines that students must follow. Of course, students should be on their best behavior at all times - school rules/conduct code apply to the entire time we are gone. Attendance at all conference activities and appropriate attire is required. You have the responsibility of letting Mr. Clark know your whereabouts at all times. Remember we are a group and we must act like a group - not individuals. If there are any problems, we will contact your parents immediately to discuss arrangements for your pick up. We will be returning to Northwest High School by 4:30pm on Friday, March 8.

BE ON TIME: Students should report to the my room at the times indicated on the attached itinerary. Be sure to have your luggage with you (you can leave this in my room all day or in your car). Remember that all bags are subject to search before boarding the bus. Our bus will leave promptly with or without you. **DON'T BE LATE!**

LUGGAGE: Students are allowed one overnight suitcase - medium size only! Any hanging clothes must be in a garment bag or covered with a garbage bag. **Students MUST bring business attire for their competitions and the awards ceremony.** Jeans/casual clothes may only be worn in the hotel rooms, shopping, etc. Business attire must be worn for ALL Competitions and the Awards Ceremony.

MEALS: Butler Tech will be paying for your meals on the trip, **but only if you choose to eat with the group** (if you choose to go out for food by yourself or with other students, you will be paying for yourself). You will probably want to bring additional spending money for drinks and snacks.

ROOM RULES: Room assignments will be enforced. You must be in your assigned room at curfew (11:00pm) and stay there without guests. Teachers will be doing periodic room checks throughout the night - we will keep one key to the room. There are to be **NO MEMBERS OF THE OPPOSITE SEX IN YOUR ROOMS FOR ANY REASON AT ANY TIME!** We will immediately drop you from your competition and call your parents to come and pick you up. **ABSOLUTELY NO EXCEPTIONS.** This may also result in the disqualification of our entire school in competitions. Students may socialize in the hallway, in the lobby, or in the food court area.

SCHOOL RULES: This is a school conference and school rules apply. Smoking/vaping is not allowed in your rooms or at the conference. Alcohol and drug possession/use will not be tolerated by the school or by BPA - and it may result in the disqualification of our entire school in competitions.

MEDICATION: All required prescription medications **MUST** be arranged for in advance through the school nurse. **ALL MEDICATION WILL BE HELD AND ADMINISTERED BY A TEACHER.**

BE SAFE: Most importantly, remember that Columbus is a big city ... BE SAFE. Do not go outside of the complex alone. Travel in groups! Use the buddy system. When you are not at official functions, remove your name tag!

GETTING HOME: We plan on returning to Northwest around 4:30pm on Friday. Please be sure you have a way home from the Career Center! If you will be picked up at school, plan on calling your ride from the bus to let them know when we will arrive. Remember that advisors and chaperones will need to wait for you to be picked up. Please be courteous and do not make us wait for too long!

If you are planning to ride home with your parents, you must submit a signed note from your parents by Tuesday, March 5. Students may only ride home with a parent or guardian - not friends or a classmate's parents. A follow-up phone call will be made to verify this travel request.

BE THINKING ABOUT NATIONALS: The National Leadership Conference is in Chicago from May 10-14. Check your calendars! If you win at State, you must decide **BEFORE YOU LEAVE** Columbus whether or not you will be attending Nationals. Talk to your parents and decide in advance.

Competition Materials

REMEMBER TO BRING ALL MATERIALS NEEDED FOR YOUR COMPETITION! If this includes textbooks, laptops, printers, projectors, etc., remember that YOU are responsible for these items at all times on the trip (**you lose them, you pay for them**). Make sure any files you need to use are saved ON A FLASH DRIVE (then remember to bring your flash drive) ... not on a computer at school (or in a drawer at school)! There will be no internet access during competitions. See below for a list of materials required for each event.

MATERIALS REQUIRED FOR EACH EVENT:

- Admin Support Research ①: 1 Laptop, Projector, Research Paper
- Advanced Accounting ①: Info Sheet, Textbooks, Calculator, Pencils
- Advanced Word ①: Style Guide, Pencils
- Banking & Finance ②: Info Sheet, Textbooks, Calculator, Pencils
- Business Law & Ethics ②: Info Sheet, Textbooks, Pencils
- Economic Research Individual ①: 1 Laptop, Projector, Research Paper
- Entrepreneurship ①: 1 Laptop, Projector, Business Plan
- Extemporaneous Speech ①: Pencils
- Financial Analyst Team ②: 1 Laptop, Portable Printer, Projector, Calculator, Info Sheet, Textbooks
- Fundamental Desktop Publishing ①: Info Sheet, Pencils
- Global Marketing Team ④: 1 Laptop, Projector, Marketing Plan, Works Cited
- Legal Office ①: Style Guide, Info Sheet, Textbooks, Pencils
- Payroll Accounting ①: Info Sheet, Textbooks, Calculator, Pencils
- Personal Financial Management ②: Info Sheet, Textbooks, Pencils
- Presentation Team ③: 1 Laptop, Projector, Works Cited, Release
- Small Business Mgmt Team ⑤: 1 Laptop, Projector, Works Cited

You MUST be wearing your BPA Name Badge to compete!!! We will get these when we arrive at SLC.

ASR, ERI, ENT, GMT are all PRE-SUBMIT events. We will need to submit your papers, business plans, marketing plans, designs, resumes and cover letters (based on your event) by **February 23**. We will get a confirmation of your uploaded documents, which we will print out and you will take with you to SLC.

Note: All laptops and projectors will be provided by BT. You are responsible for bringing all other materials!

Hotel Rooms

Hilton Downtown Columbus
402 N High St, Columbus, OH 43215
(614) 384-8600

Room 1: Advisor

Mr. Clark

Room 2: Chaperone

Ms. Mahar

Room 3: Administrator

Mr. Trentman

Room 4: Girls

1. Lily Anaruma
2. Jasmine Molina Rodriguez
3. Syriana Molina Rodriguez
4. Gabby Morris

Room 5: Girls

5. Karlee Behymer
6. Mitsy Briceno Lopez
7. Malkia Karagwa
8. Ni Jhaya St. Clair

Room 6: Girls

9. Shakilah Graham
10. Amaora Higgins
11. Kemi Igbonegun
12. Naomi Martin

Room 7: Girls

13. Alayna Jones
14. Mikayla McKenzie
15. Edna Ramirez
16. Keila Richardson

Room 8: Boys

17. Landon Bowling
18. Hayden Danielson
19. Diego Villagran Ventura
20. Izaki Wampeti

Room 9: Boys

21. Carter Burg
22. Will Frey
23. John Garcia
24. Tae Love

Room 10: Boys

25. Brandon Burton
26. Youssef Elkhalili
27. Aman Subba

State Officer Rooms

28. Hannah Childs *
29. Noah Denson *

* State Officers will have their own rooms booked by BPA

State Officer Schedule

Wednesday, March 6, 2024 [Noah, Hannah]

Bell 4 State Officers meet in room 317 (with luggage)
 11:30am 🚌 State Officer van departure

See agenda from Serena for details of your state officer responsibilities

Main Group Schedule

Wednesday, March 6, 2024

2:30pm Meet in room 317 (with luggage) [All]
 3:00pm 🚌 Charter bus departure [All]
 5:00pm Check In Hotel [All]
 🍷 Quick Dinner for SO Candidate and CM [Youssef, Shakilah]
 6:00pm-8:00pm 🍷 Dinner at Rusty Bucket / Shopping at Easton Town Center [Everyone Else]
 6:00pm-10:00pm 🚩 State Officer Candidate Activities (Batelle Ballroom) [Youssef, Shakilah]
 10:30pm Back on Floor in Hotel [All]
 11:00pm Curfew and Room Checks [All]

You can drop off your luggage in my room in the morning!

Thursday, March 7, 2024

7:00am 🍷 Breakfast (Food Court) [All]
 10:00am-6:00pm COMPETITIONS [All] – SEE NEXT PAGE FOR SPECIFIC TIMES
 TBD 🍷 Lunch: Food Court – IF I AM NOT AVAILABLE, YOU CAN ASK ANY BT TEACHER TO PAY!
 12:00pm-3:00pm 🚩 PROCTOR DUTY – GRADING ROOM (Hayes) [CLARK]
 1:00pm-1:50pm 🚩 State Officer Candidate Speeches (Batelle Grand Ballroom) [Youssef, Shakilah, Voting Delegates ... and anyone else!]
 2:00pm-2:50pm 🚩 Voting Delegate Session (Batelle Grand Ballroom) [Youssef, Shakilah, Voting Delegates]
 2:00pm-5:00pm Open Event Testing [Optional]
 4:00pm-5:00pm Middle Level Awards (Batelle Grand Ballroom) [Optional]
 6:00pm 🍷 Family Style Dinner: Buca di Beppo
 8:00pm-9:00pm Torch Awards Celebration [Statesman Torch Award Recipients]
 9:15pm-10:30pm The Showdown [All]
 10:30pm Back on Floor in Hotel [All]
 11:00pm Curfew and Room Checks [All]

Voting Delegates
 Mitsy, Carter, Hayden,
 Amora, Malkia

Friday, March 8, 2024

7:00am-8:00am 🍷 Breakfast in hotel food court [All]
 8:30am Bring ALL bags to lobby ready to check; be dressed and ready to go! [All]
 🚌 Charter Bus Arrives at Hilton
 8:45am Load all bags on the bus; check out of hotel [All]
 9:15am Walk to Awards Ceremony (Batelle Grand Ballroom) [All]
 9:30am Doors Open to Grand Awards Ceremony (Batelle Grand Ballroom) [All]
 10:00am-1:30pm Awards Ceremony (Batelle Grand Ballroom) [All] Parents Welcome!
 1:30pm 🚌 Charter Bus Arrives at Columbus Convention Center / Start Boarding Bus [All]
 2:00pm 🚌 Charter Bus departs Columbus; lunch on the way back [All]
 4:30pm Return to Northwest Career Center [All]

Competition Schedule

- 10:00am-11:20am ★ PAC: Payroll Accounting (Delaware A) [Carter]
- 10:00am-11:20am ★ PFM: Personal Financial Management (Franklin C) [Mitsy, Aman]
- 10:00am-11:50am ★ AAC: Advanced Accounting (Franklin D) [Landon]
- 10:00am-11:50am ★ AWP: Advanced Word (Franklin A) [Noah]
- 10:00am-2:00pm ★ BLE: Business Law & Ethics (Delaware C) [Karlee, Gabby]
- 11:24am-11:38am ★ EXT: Extemporaneous Speech (Harrison - prep / Harding - present) [Hayden]
- 11:30am-1:20pm ★ DPU: Fundamental Desktop Publishing (Delaware A) [Will]
- 11:42am-11:54am ★ ASR: Admin Support Research (Nationwide A) [Malkia]
- 12:00pm-1:20pm ★ BAF: Banking & Finance (Franklin D) [Brandon, Ni Jhaya]
- 12:00pm-3:00pm ★ PROCTOR DUTY (Hayes) [CLARK]
- 12:40pm-1:30pm ★ SBM: Small Business Mgmt Team (Fairfield - prep / Union A - present) [Syri, Lily, Jasmine]
- 1:00pm-2:50pm ★ State Officer Speeches & Voting (Batelle Grand Ballroom) [Youssef, Shakilah, Voting Delegates]
- 1:25pm-1:37pm ★ ERI: Economic Research Individual (Champaign) [Diego]
- 2:05pm-2:17pm ★ ENT: Entrepreneurship (Fayette) [Izaki]
- 2:35pm-2:50pm ★ GMT: Global Mktg Team (Marion) [Naomi, John, Kemi, Tae]
- 3:30pm-4:50pm ★ LOP: Legal Office (Franklin C) [Edna]
- 3:35pm-4:25pm ★ FAT: Financial Analyst Team (Harrison - prep / Grant - present) [Shakilah, Amora]
- 4:15pm-4:30pm ★ PMT: Presentation Team (Taft B) [Alayna, Mikayla, Keila]

Voting Delegates
Mitsy, Carter, Hayden,
Amora, Malkia

Map of Competition Rooms

