

EMMA GOGETTER

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OBJECTIVE

Reliable and mature high school junior seeking a part-time position with a local financial services firm to gain experience for a future career in accounting.

EDUCATION

Northwest High School, 10761 Pippin Road, Cincinnati, OH 45231
GPA: 3.0; Expected Graduation: June 2013

Relevant Coursework

- Financial Services, a college-prep business program emphasizing personal finance, investments, real estate, insurance, entrepreneurship, accounting, economics, and law.
- Intro to Financial Services, Intro to Accounting, Intro to Business.

Extra-Curricular Activities

- Business Professionals of America – Member, 2009-Present; Treasurer, 2011.
 - BPA Regional Competition – Entrepreneurship Event, 2nd Place, March 2011.
 - Fall Leadership Conference, November 2011.
- Girls Soccer – Northwest High School, 2009-11; Team Captain 2010.
- Key Club – Member, 2009-Present.

Academic Achievements

- BPA Member of the Month, September 2011.
 - Honor Roll, Freshman and Sophomore Years.
 - Perfect Attendance Award, Sophomore Year.
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EXPERIENCE

YMCA Lifeguard, Summer 2010 and 2011

- Monitored swimming areas for rule violations and drowning victims; assisted in maintaining pool facilities and recreation areas surrounding pool areas.
- Received “Best Employee” award in 2011; earned a 20% raise from 2010 to 2011.

Lawn Mowing, Summer 2009 to Present

- Performed lawn mowing and landscaping services for local residences and businesses.
 - Expanded business from 5 customers in 2009 to 25 customers in 2011 through aggressive advertising in the community and positive word-of-mouth.
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EMPLOYABILITY SKILLS

Technology

- Experienced in Microsoft Office – Word, Excel, PowerPoint, and Publisher.
- Comfortable using computers and technology applications.

Problem-Solving

- Possess an optimistic approach to problems and situations.
- Able to create reasonable solutions to problems in short amounts of time.

Interpersonal

- Participate actively and enthusiastically as a member of a team; experienced leader.
- Able to listen effectively and learn quickly; can take directions, instructions, and criticism well.